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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In Re the Application of:

HARTMAN et al.

Serial No.: 09/923,570

Filed: August 6, 2001

Atty. File No.: 3123-374

For: "METHOD AND APPARATUS FOR
WRITING SPIRAL SERVO
INFORMATION BY MODIFYING
EXISTING SERVO TRACK
WRITING EQUIPMENT"

Group Art Unit: 2651

Examiner:

RESPONST TO NOTICE TO FILE
MISSING PARTS

CERTIFICATE OF MAILING

I HEREBY CERTIFY THAT THIS CORRESPONDENCE IS
BEING DEPOSITED WITH THE UNITED STATES POSTAL
SERVICE AS FIRST CLASS MAIL IN AN ENVELOPE
ADDRESSED TO ASSISTANT COMMISSIONER FOR
PATENTS, WASHINGTON, DC 20231 ON THIS 2 DAY OF
November, 2001.

SHERIDAN ROSS P.C.

BY

Chasity C. Rossum

Chasity C. Rossum

Box Missing Parts

Assistant Commissioner for Patents
Washington, D.C. 20231

Dear Sir:

In response to the Notice to File Missing Parts dated September 13, 2001, in connection with the above-identified application, enclosed herewith please find a Declaration and a General Power of Attorney. Also enclosed please find a check in the amount of \$130.00 for payment of the surcharge. A copy of the Notice to File Missing Parts is also enclosed. Please note that the Assignment documents have been submitted to the Assignment Branch under separate cover on this same date.

Respectfully submitted,

SHERIDAN ROSS P.C.

By:

Tejpal S. Hansra

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The PTO did not receive the following
listed item(s) a Check for 130

but for \$ 370

Date: November 2, 2001

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UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/923,570	08/06/2001	Allen P. Hartman	3123-374

CONFIRMATION NO. 3113

FORMALITIES LETTER



OC000000006550230

Tejpal S. Hansra, Esq.
SHERIDAN ROSS P.C.
Suite 1200
1560 Broadway
Denver, CO 80202-5141

Date Mailed: 09/13/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

A copy of this notice MUST be returned with the reply.

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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